



Applications are invited from suitably qualified candidates to fill the following positions within the **CORPORATE SERVICES DIVISION**, at the National Land Agency.

**GARDENER- LEVEL 1  
(VACANT)**

This position reports to the Administrator.

**Job Purpose**

To keep the Agency's compound in a state of cleanliness at all times

**Key Responsibilities:**

- Prunes excess branches from trees and plants
- Ensures plants are placed at reasonable distances to allow for proper growth
- Ensures that old and dying plants are replaced
- Mulches plants to ensure that moisture is kept for their wellbeing
- Rakes and sweeps grounds to remove debris
- Assists with the moving of boxed documents and furniture

**Required Skills/ Competencies**

The post-holder will be able to:

- Good interpersonal skills
- Cooperativeness

**Minimum Required Qualifications and Experience:**

- Completion of Secondary School

**Remuneration Package:** - Salary Range: \$ 969,653.00 - \$ 1,304,075.00 p.a.

A letter of application accompanied by a Résumé should be submitted no later than

Friday, August 8, 2025 to [jobapplications@nla.gov.jm](mailto:jobapplications@nla.gov.jm) for the attention of:

**The Director, Human Resource Management & Development  
National Land Agency  
8 Ardenne Road  
Kingston 10**

**We appreciate all responses, but only shortlisted applicants will be contacted.**