

THE LAND VALUATION ACT

NOTICE OF CHANGE OF POSSESSION OF LAND
BY *TRANSFEROR/TRANSFeree

Pursuant to Section 30 of the Act.

Note: This Form is acceptable for the purposes of Section 8 of the Property Tax Act which requires returns to be made to the Collector of Taxes by persons in possession of property, and also serves for transfer on lease but in the case of a lease, is not required where the lease is for a period of less than three years.

To the Collector of Taxes
Collectorate/Parish

From
Name of *Transferor/Transferee
(In the case of individuals state surname first followed by a forenames)

of (address)
.....

I hereby notify you that I have recently *passed out of/come into possession of the land described herein and I accordingly request that the necessary steps be taken to amend the Valuation/Tax Roll.

PARTICULARS OF THE TRANSACTION

- 1.0 Valuation Number of the parcel of land affected by the transaction, whether or not the land transferred comprises the whole parcel or only a part thereof. Val. No.
- 1.1 Parish 1.2 Collectorate
- 1.3 Property Address
- 1.4 Name of +*Transferor/Transferee
(In the case of individuals state surname first followed by forenames)
- 1.5 Address of +*Transferor/Transferee
.....
- 1.6 Date of change of possession of the land
- 1.7 Date of Contract of *Sale/Purchase/Lease
(where applicable)
- 1.8 *Sale/Purchase Price
(where applicable)
- 1.9 Rental payable under Lease
(where applicable)

*Delete the words which are not applicable.

Note: +Where the declarant is the transferor this entry should show particulars of the transferee, and vice versa.

D E C L A R A T I O N

I do hereby declare that the information given by me in this Notice, the Schedule hereto and in any document(s) attached hereto is to the best of my knowledge and belief, true and correct, and this Declaration is made with the full knowledge and understanding that any false statement so made by me will render me liable to the penalties of the Land Valuation Act.

Taken and declared before me this

day of

20

.....
Signature of *Transferor/Transferee

.....
*Justice of the Peace/Collector of Taxes

.....
*Parish/Collectorate

S C H E D U L E

(The declarant should also furnish the information requested at boxes A, B, C, D & E (where applicable))

BOX A

Re: TRANSFER OF WHOLE OF LAND

2.0 Has the whole parcel of land described in the Particulars of the Transaction (vide 1.0, 1.1, 1.2 and 1.3) been transferred?

If the answer to 2.0 is YES, please state—

2.1 Area of the land

Acres	Roods	Perches
sq. ft.		

2.2 Title Reference of the land

Volume(s):

Folio(s):

2.3 If the land is not registered under the Registration of Titles Act please furnish the name(s) of adjoining land owner(s)

If the answer to 2.0 is NO, please refer to Box B

Yes (transfer of whole)	No (transfer of part only)

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BOX B

Re: TRANSFER OF PART OF LAND (where subdivision has been approved)

3.0 State whether the land the subject to the transfer is part of an approved subdivision under the local Improvements Act or the Town and Country Planning Act.

If the answer to 3.0 is YES, please furnish the following information:

3.1 Title Reference of the parent parcel: Volume(s) Folio(s)

3.2 Title Reference of the part transferred: Volume Folio

3.3 Lot No. of the part transferred 3.4 Deposited Plan No.

3.5 Area of the part transferred

If the answer to 3.0 is NO, please refer to Box C

Acres	Roods	Perches
sq. ft.		

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* Delete the words which are not applicable.

**Indicate answer by marking X in the appropriate space.

BOX CRe: **TRANSFER OF PART OF LAND** (where subdivision has not been approved)

4.0 Where the land the subject of the transfer is NOT PART OF AN APPROVED SUBDIVISION, please state the basis upon which the subdivision has been made, e.g., by probated will, subdivision without approval, etc.

4.1 Area of the part transferred

Acres	Roods	Perches
sq. ft.		

4.2 Area of the remaining part of parcel of land

Acres	Roods	Perches
sq. ft.		

4.3. Title Reference of the *parent parcel of land/part of parcel of land transferred

Volume(s)	Folio(s)

Note: (i) If the subdivision involves several lots, please attach a statement (or a plan) showing the number of lots and particulars of the area of each lot.

(ii) If the land the subject of the transfer is not registered under the Reigstration of Titles Act please furnish the name(s) of adjoining land owner(s)

BOX DRe: **TRANSFER OF LAND ON LEASE** (for three or more years)

5.0 State whether lessee is liable for payments such as taxes, rates, etc., in addition to the lease rental

5.1 Date of commencement of lease 5.2 Duration of lease

5.3 Options (if any) for the extension of the lease

5.4 Details of any premium etc. *paid/payable in connection with the lease

5.5 Any other factor in the transaction affecting the value of the lease

*Delete the words which are not applicable.

**Indicate answer by marking X in the appropriate space.

(See Box E overleaf)

BOX E

SUPPLEMENTARY INFORMATION

- 6.0 Have the documents relating to the transaction been appropriately stamped?
 +(e.g., agreement of sale, transfer deed, etc.)

Yes	No

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- 6.1 Has the transfer of title (where applicable) been effected?

Yes	No

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- 6.2 State full details of the terms of payment or other consideration

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.....

- 6.3 State full particulars of any items of value such as furniture, equipment, fittings, growing crops, livestock, etc. included in the *sale/purchase price or lease agreement and the value attributed thereto in the transaction.

.....

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.....

.....

*Delete the words which are not applicable.

**Indicate answer by marking X in the appropriate space.

FOR OFFICE USE ONLY

(The declarant should not write in this space which does not constitute a part of the Notice of Change of Possession).